



## BEAL HIGH SCHOOL YEAR 6 TRANSITION



### IMPORTANT INFORMATION FOR PARENTS AND CARERS (BOOKLET 1 OF 2)

#### IMPORTANT

**PARENTS/CARERS** please ensure that you read this booklet (Booklet 1 of 2) carefully and make a note of all important dates on your calendar at home. This booklet can also be found on our website in "School Information, Admissions - Beal High School, Transition 2020".

**After the Parents' Information Evening on 23<sup>rd</sup> June 2020**, there will be available a more detailed Welcome Booklet (2 of 2) giving general information about the school e.g. term dates, timings of the school day, uniform etc. This Booklet should be read by the Parent/Carer from the Beal High School website. This document can be downloaded if required. Please go to "School Information, Admissions - Beal High School, Transition 2020, Welcome Booklet (2 of 2)".

***Please note that our Welcome Booklet (2 of 2) will not be sent home.***

#### **ADMISSION TO BEAL HIGH SCHOOL**

The offer of a place at Beal High School **is not confirmed until you have completed the Pupil Information Form** on Admissions+. **DEADLINE FOR COMPLETION OF THIS FORM IS FRIDAY 10<sup>th</sup> APRIL 2020.** Failure to complete this form by the deadline date could result in your child's place being withdrawn. For more details on Admission+ please see **Transfer to Beal** section in this booklet.



# Beal High School

## Beal High School

Woodford Bridge Road,

Ilford, Essex, IG4 5LP

Tel: 020 8551 4954

Email: [admin@bealhighschool.co.uk](mailto:admin@bealhighschool.co.uk)

[www.bealhighschool.co.uk](http://www.bealhighschool.co.uk)

School Year 2020-2021

Dear Parents/Carers

We are very pleased that your child has been successful in gaining a place at Beal High School and will be joining us in September 2020.

We believe that our school provides a learning environment that challenges, supports and inspires. All students are entitled to consistent, high quality learning with a strong sense of mutual respect and a high expectations inclusive culture. Our students experience a rich, varied curriculum which unlocks their potential, ensuring outstanding outcomes and confident progression for all.

At Beal High School, we are proud of our partnerships with parents and students. These strong partnerships provide support for all and ensure a learning environment which challenges, supports and inspires.

Moving on to a new school is a life changing experience for students and parents. It is an important stage in any child's life which can be quite daunting for them. We recognise this and understand that students and parents need to feel reassured, happy and safe during this transition period. This initial information pack aims to provide information which will help you through the transition process.

Yours sincerely

Ms Y Andress  
Co-Headteacher

Mr P Bray  
Co-Headteacher



### Beacon Academy Trust

Woodford Bridge Road,  
Ilford, Essex  
IG4 5LP

☎ 020 8551 4954

✉ [admin@beaconacademytrust.co.uk](mailto:admin@beaconacademytrust.co.uk)



### The Forest Academy

Harbourer Road, Hainault,  
Ilford, Essex  
IG6 3TN

☎ 020 8500 4266

✉ [admin@theforestacademy.co.uk](mailto:admin@theforestacademy.co.uk)



### Beacon Business Innovation Hub

Woodford Bridge Road,  
Ilford, Essex  
IG4 5LP

☎ 020 8418 4760

✉ [admin@bbih.org](mailto:admin@bbih.org)



### North East London Teaching Alliance

Woodford Bridge Road,  
Ilford, Essex  
IG4 5LP

☎ 020 8551 4954 ext: 429

✉ [admin@nelta.co.uk](mailto:admin@nelta.co.uk)



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## Key Dates

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**DEADLINE** for Beal High School Admission Forms to be returned Friday 10.04.20

**TRANSITION EVENING** (*for Parents/Carers only*) Tuesday 23.06.20

**TRANSITION DAYS** – Pupil Visits for students joining us in Year 7

*Please see the Beal High School website, School Information section, Admissions- Beal High School, Year 6 Transition 2020 (towards the bottom of the page), Transition Days for Prospective Students for September 2020 for information on which day your child's school will be visiting Beal High School. Please note that this list may not be available until after May 2020 so please ensure that you check after the May half term.*

**START OF AUTUMN TERM** for Year 7 Monday 7<sup>th</sup> September 2020

## Transfer to Beal – IMPORTANT – PLEASE READ

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In order for us to finalise arrangements for your son's/daughter's transfer to Beal please read the following instructions very carefully.

### **SCHOOL ADMISSION – PUPIL INFORMATION/APPLICATION FORM**

Once your place has been confirmed by the London Borough of Redbridge, you will receive a Welcome Email from us. You will also be sent separately another email asking you to logon to [https://bhs.applicaa.com/applicaion\\_forms](https://bhs.applicaa.com/applicaion_forms) using the logon details provided in this email to complete the Pupil Information Form.

*NB: Applicaa is our secure online admissions management system – all information provided is totally confidential.*

### **If you are unable to complete our Pupil Information/Application Form at**

[https://bhs.applicaa.com/applicaion\\_forms](https://bhs.applicaa.com/applicaion_forms) you can download a copy of our form from the Beal High School website following the instructions set out below:

- go to [www.bealhighschool.co.uk](http://www.bealhighschool.co.uk)
- select School Information
- click on Admissions - Beal High School
- at the bottom of this page you will find the section on Year 6 Transitions 2020
- select the Pupil Information Form - 2020

The completed form can then be returned via email to [admissions@bealhighschool.co.uk](mailto:admissions@bealhighschool.co.uk) or **alternatively, you can download and print a copy.** The completed form can be brought into the KS4 School Reception (*entrance on Woodford Bridge Road*) marked clearly for the attention of the Data and Admissions Manager, or posted to the Data and Admissions Manager, Beal High School, Woodford Bridge Road, Ilford, IG4 5LP.

**Please note that, BEFORE COMPLETING the Pupil Information/Application Form**, you should have available the following information to enter the appropriate details if applicable:

- GP and medical details;
- child's passport details if they have one.

**If you are unable to download a copy and require a paper copy of the Pupil Information/Application Form** you should collect this from our KS4 Reception (*entrance on Woodford Bridge Road*).

**IMPORTANT - PLEASE NOTE:**

**It is the completion of this form which secures your child's place at Beal High School.** Failure to return or complete this form by the deadline date could result in your child losing their place at our school. **Deadline for completion and return to us is Friday 10<sup>th</sup> April 2020.**

**If your child is a late entry offer** e.g. offered a place after **Friday 10<sup>th</sup> April 2020**, you should complete and return the Pupil Information Form **within 5 days** to secure your child's place with us.

## School Fund

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As a school we receive a delegated budget, which we use for running costs: staff salaries, maintenance and repair of buildings, ground maintenance, books, resources and equipment for the subject departments.

However, to resource all the many and various extra opportunities that we offer the students, such as educational visits, sports day, visiting speakers and performers, clubs, rewards and prizes for achievement, we ask parents to support by donating £20 per family to our school fund.

**MAKING A DONATION/CONTRIBUTION:**

At the time of completing our admissions form at Admissions+ you will be asked if you would like to make a donation/contribution to our School Fund. The link provided when completing our Pupil Information/Application Form online will take you directly to our ParentPay Shop where you will be able to select the payment item Donations/Contributions.

Alternatively, you can go to our website and select "School Information, Beal High School – Admissions, Transition 2020 and click on the School Fund – Donations/Contributions link which will again take you direct to the ParentPay Shop. At this stage you should select Donations/Contributions.

## Transition Evening *(for Parents/Carers only)*

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Parents/Carers are invited to attend the Transition Evening on Tuesday 23<sup>rd</sup> June 2020. The success of our School is built upon our partnership with Parents and Carers. This evening is an opportunity for us to begin this process.

**The evening will start at 5.00pm** and will include several talks, including those by the Principal and Key Stage 3 team, where we hope any queries you have about the school will be answered.

**As your son/daughter will be shown around the school at a later date, we would prefer that they do not accompany you on this occasion.**

**Please note**

**THERE IS NO PARKING ON SITE** – entrance to our Lower Site will be by footgate only from the Woodford Avenue.

## Transition Days for students – Pupil Visits

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Your son/daughter will be invited to attend a dedicated visit date at Beal. The date and time of your child's visit will be available on the school's website **after May Half Term**. This information can be found in "School Information, Admissions - Beal High School, Year 6 Transition 2020 – Transition Days for Prospective Students for September 2020".

On the day of your child's visit you should bring your child to the Key Stage 3 Lower School site (*entrance by footgate only on Woodford Avenue*) at their designated arrival time, where the Key Stage 3 team will meet them in the reception area.

You should collect your child from the same place at their allocated departure time.

**Please note that there is no parking on the school site for Parents/Carers.**

**If you are unable to collect your child** at the departure time, please ensure that your child brings with them, on the day of their visit, a written note informing us of the name of the person collecting your child.

Our aim is to welcome your son/daughter to Beal, for them to have the opportunity to learn about the school layout and to meet the people who will be important to their future here. The visit should enable them to look forward, with confidence and enthusiasm, to their start in September.

Please note that **students joining the Beacon Communication School** will be contacted separately about a series of transition visits through June and July.

**Parents/Carers with a child with a Special Educational Need and Disability (SEND)** will also be invited into Beal, along with their child, to meet with the SEND team. Dates and times for our Taster and Coffee mornings will be sent out at a later date by the SEND team for these students only.

## Communication

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Please refer to our website for regular communications, including curriculum information, news, events and the school calendar. We will also send notifications via text and email through Admissions+, GroupCall and ParentPay.

As the school uses text and email as a means of contacting parents, it is essential that you keep the Data Manager informed of any changes to your personal details, including change of address, to ensure that we have the most up to date accurate information for Parents and Carers at all times. You can do this by emailing [admissions@bealhighschool.co.uk](mailto:admissions@bealhighschool.co.uk) or telephoning 020 8418 2641.