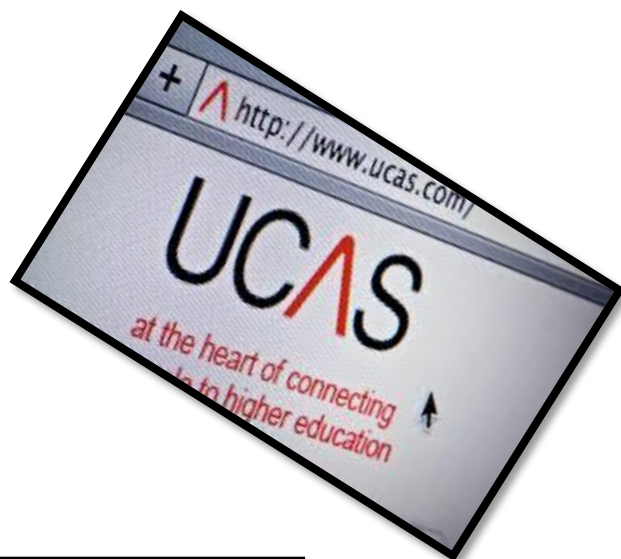


YEAR 12 PROFESSIONAL DEVELOPMENT SKILLS

2020-2021



BSF Personal Development Award


The BSF Personal Development Award is a year-long programme of tasks, events and opportunities for all year 12 students to develop their skills and improve their chances of UCAS success! As students have not had access to many in-school opportunities this academic year, we would like extend the participation date to **17 December 2021**.

Role	Staff	Spaces Available	Timings (If known)	Responsibilities of Role
Year 12 Prefects	Mr Mooney	FILLED	N/A	Looking for reliable, professional and diligent leaders to contribute positively to the school as a whole. Enquiries directed to Mr Mooney. References based on attendance, punctuality, attitude and completion of work will be needed. Interviews will also be necessary.
Year 12 Leaders	Mr Mooney	FILLED	N/A	A focus on supporting year 12 with key initiatives, and raising value to our year group. Can take a leadership stance on creating events i.e: charity programmes/ participation. Year 12 Leaders also responsible for ensuring support is given across the school, i.e: driving key messages, supporting the school by helping out in assemblies in other year groups. Communicating to Mr Mooney with ideas you want to drive and implement as a team.
Focused Reading Leader Year 7	Ms. Wills	2 – 3 Students	TBC Will be one registration a week.	Encouraging confident reading to small groups of year 7s. Taking a leading role during sessions and guiding students with reading books and newspapers.
Focused Reading Leader Year 8	Mr O’Connell	2 – 3 Students	Tuesday Registrations	Encouraging confident reading to small groups of year 8s. Taking a leading role during sessions and guiding students with reading books and newspapers.
EAL Language Assistant	Mr. Kinsman	2-3 students	N/A	Anyone interested in working with students where English is a second language.
Language Ambassador	Ms Sandhu	2 Students	N/A	Helping the language department with open evenings and administrative tasks.
Religious Studies Assistant	Mr Nadat	No Cap	During free periods	Supporting GCSE students who are struggling, both in lesson and during interventions at lunchtime. Promoting RS at Progression Evening. (Students must have done GCSE or AS level RS)
Religious Studies Ambassador	Mr Nadat	No Cap	During free periods	Ideal for students who have good subject knowledge about your religion/non religion. Your role would be to be ‘experts’ of your religion/no religion and have a Q/A session by

				KS3 students. (It not necessary for students to have taken RS at GCSE and A-Level).
Drama Club Assistants	Ms Wood/ Ms Pryce	2 Students	After school	Helping make decisions on and promoting school shows. Co-directing and organising shows and the club based on a performance for the summer term.
Drama Department Assistants	Ms Wood	2 Students	During free periods	To help assist the staff with admin tasks, such as photocopying scripts, laminating work and display making.
Drama Mentors	Ms. Wood	4 Students	During Free periods/lunch/	Assisting with the KS3 Drama Club and drama exam pieces with KS4 students.
Geography Teaching Assistant	Mr Williamson	10 Students	During free periods/ lunchtime	Acting as a Geography teaching assistant in classes and potentially leading some activities in classes also. Organised, professional and diligent students needed.
Geography Ambassadors	Mr Williamson	N/A	N/A	Helping the department in Year 6, GCSE and A-level open evenings.
History Teaching Assistant	Ms Heffer	4 Students	During free periods	Acting as a History teaching assistant in classes and potentially leading some activities in classes also. Organised, professional and diligent students needed.
History Ambassador	Ms Heffer	4 Students	During free periods	Helping the department with open evenings and administrative tasks.
Music Ambassadors and Mentors	Mr. Leggett	TBC	TBC	Any pupils who are proficient in music to help in the department. This could be helping to run co-curricular activities and mentoring younger pupils in the subject.
Music Practice Room Monitors	Mr. Leggett	TBC	TBC	Monitoring practice rooms in KS3 & KS4 sites.
KS3 Science TA	Mrs Felix	15 Students	During frees	Helping KS3 students develop the right habits to make progress in science
Mad Science Club Ambassadors	Mrs Felix	3 Students	AM registration and most Mondays 15:30-16:30	STARTS SEPTEMBER 2021
KS3 Science Mentoring and Revision Club Ambassadors	Mrs Felix	5 Students	AM registration and Wednesday Lunchtime	Helping students to progress by mentoring them and helping them with revision.
Media Department Assistant	Ms. Jaber	TBC	TBC	Updating displays, assisting with Radio XL team and Admin.
Economics Mentor	Ms Annan	10 Students	During Free Periods and Lunchtime	Aiding KS4 students in their studies. Helping weaker students practice exam technique and content. Students must have studied Business or Economics at GCSE.
Business Studies Mentor	Ms Annan	10 Students	During Free Periods and Lunchtime	Aiding KS4 students in their studies. Helping weaker students practice exam technique and content. Students must have studied Business or Economics at GCSE.
Politics Ambassadors	Mr. Higgins	5 Students	During Free Periods	Carrying out research into current and past political issues and taking a leading creative role within the department.
Triple Science Mentor (KS4)	Ms. Begum	5 Students	One lunchtime a week	Aiding KS4 students in their studies. Helping weaker students practice exam technique and content.

Double Science Mentor (KS4)	Ms. Begum	5 Students	One lunchtime a week	Aiding KS4 students in their studies. Helping weaker students practice exam technique and content.
Science department Ambassadors	Mr. Grewal	2 students	1 hour per week	Helping with displays around the science department.
GCSE English Mentors	Ms Bhamji	N/A	During Free Periods and Lunchtimes	Assisting year 10 and 11 students with English.
KS3 English Mentors	Ms Bhamji/ Mr Hannan	N/A	During Free Periods and Lunchtimes	Helping students to progress by mentoring them and helping them with revision.
Maths Mentor	Ms. Saeed	N/A	During Frees and possibly some lunchtimes	Mentor a year 11 student as they prepare for their GCSEs. This support could take place inside or outside of class.
Maths teaching assistant	Ms. Saeed	N/A	During Frees	Help deliver in class support to KS3 students who would benefit from some extra guidance.
Maths teaching assistant (Foundation)	Ms. Kadir	2 Students	During Frees	Support students who would really benefit from some extra guidance.
Support to Year 9/10 Astronomy Club	Ms. Augustin	3 Students	Mondays After School 4.30-5.30pm via Teams	Help run and lead sessions in the Astronomy club. Suitable for anyone who attended Astronomy Club in year 10
STEM Ambassadors	Ms. Augustin	15 students	Monday lunch times	Role includes creating promotional materials for encouraging STEM based careers for students Yr 7- 12 to go placed around the school and on the school website.
IT/Computing Champions	Mr. Jackson	15+ Students	Lunch time	To support clubs and to support students and staff with their IT use.
BCS Teaching Assistants	Ms. Horgan (in BCS)	TBC	Lunchtime/ During Free Lessons	Opportunities to support our pupils with a diagnosis of Autism, Asperger's or Social Communication Disorder within a BCS classroom. You can undertake teaching assistant tasks such as 1-1 support or taking part in whole-class activities.
KS3/4 Debate Club	Mr Macleod	5	Friday After school	To set up and run a debate club for KS3 & 4
KS3 Football Coach	Mr. Lombard	3 students	After School midweek	Helping teachers with coaching football teams from year 7-9
Fitness Suite Assistants	Mr. Goss	2 Students	Lunchtimes	For students keen on fitness.
PE Teaching Assistants	Ms. Lombard	2 Students	During free lessons	To support with Year 10 lessons.
PE Co-Curricular Club Assistants	Mr. Lombard	2 Students	After school	Helping to run PE clubs for junior students.
Sports Day Ambassadors	Ms McGowan	30 students	During free periods 28/6-1/7	Reliable and organised students needed to set up and manage the KS3 and 4 sports days

Assistant at Redbridge Primary School	Mr. Rigby	50 Students	Occasionally After School	Helping Redbridge Primary School run events. This can range from helping to organise movie nights to running stalls at their Christmas Fayre.
R&R Sixth Form Mentor	Ms Chantaduc	N/A	Depends on student timetable.	To support pupils that for whatever reason have had to go to R&R. The core purpose of our new R&R provision is to develop self-discipline, respect and acceptance of responsibility for actions. You will need to support younger students to improve their motivation, self-confidence and engagement in education.
REAL Project Assistant	Mr Sidney-Smith	N/A	A form time a week	To support pupils with their Year 9 REAL project. This could include helping with the project itself, presenting your own ideas and aiding pupils in their own presentation skills.
KS3/4 Reading Club	Ms Hussain/ Ms Aziz	3 students	Wednesday Lunchtimes	Help high achieving KS3/4 students come together to discuss literature. Assistants will be expected to lead discussions and select reading
KS3/4 Creative Writing Club	Mr Hannan/ Ms Abebe	3 students	Tuesday after school	To help high achieving KS3/4 students come together and share their passion for creative writing. Assistants will be expected to lead discussions and assist students with their writing.
DT GCSE Coursework	Mr Vaghela	6 students	TBC	Student has to have chosen DT at GCSE level, and will be supporting students with their coursework planning, and manufacturing
DT Teaching Assistant	Ms Kaspakovich	2 students	Once or twice a week depending on timetable.	To help in KS3 and 4 DT classes
KS4 Reception Assistant	Ms Tully	4 students	Dependent on student's timetable	Students to assist on the reception desk interacting with the public, gaining admin experience and helping with ad hoc jobs.
Working with UCL on the ORBTYS project	Mr. Yates	Up to 9 students	One evening every fortnight during Autumn and Spring terms	Working with UCL on researching, presenting and launching the ORBTYS project. Suitable for students interested in space science or astronomy or physics or astrobiology
Food and Textiles Co-Curricular Club Assistants	MS D'Silva	2 students (one for Cooking and one for Textiles)	Lunch time or after school	Helping to run textiles and cooking clubs for KS3 students.
Food and Textiles Teaching Assistants	Ms D'Silva	2 students	During free time	Acting as a teaching assistants in classes, especially practical lessons. Need to be organised, professional and diligent with an interest in food / textiles.

KS3 Library Assistant	Ms Devenney	N/A	During free time	Helping out in the library.
KS3 Chess Club	Ms Devenney	2 students	One lunch a week	Run a chess club for KS3 pupils in the library
Art Curator/Monitor for exhibition Space	Ms Shapley	2 students	Depends on timetable	For students with a love of art to help create exhibitions through collecting and displaying art work.
Art Club Leaders	Ms Shapley	2 students	To be confirmed	For students who love art and want to help run an art club for KS3.
Academic Mentors (KS3 and 4)	Mr Laird	TBC	Depends on timetable	To work as academic mentors for those pupils who, for whatever reason, cannot be in a lesson. You will assist them in Maths, English and Science work.
Academic mentor for Year 10s	Ms Goss	TBC	Depends on timetable (Weekly)	To mentor Year 10 on your specific subject specialism area.
Academic Coaches for Year 10	Ms Goss	TBC	Depends on timetable (Weekly)	To help Year 10 pupils with organisation, revision techniques, social skills and stress etc