



Beal High School

Beal High School
Woodford Bridge Road,
Ilford, Essex, IG4 5LP
Tel: 020 8551 4954
Email: admin@bealhighschool.co.uk
www.bealhighschool.co.uk

6th July 2021

Dear Parents/Carers

YEAR 10 PARENTS' EVENING – TUESDAY 13TH JULY 2021

You are invited to a Parents' Evening on Tuesday 13th July 2021. This will be an opportunity to discuss your child's progress and attainment with subject teachers. Staff will be available between 3.45 pm and 6.30 pm. The Parents' Evening will be held in the Lower School and Mr Goss (Head of Year 10) and Ms Todd (Deputy Head of Year 10) will be available to deal with specific queries. I will also be present during the evening should you have further questions.

An appointment sheet is attached with this letter and your son/daughter should take this to each teacher during lessons or form time to make an appointment; please keep a note of the appointment times and bring this along with you on the day. In order to accommodate all parents wishing to consult with teachers, appointments are limited to five minutes. If you have any concerns which cannot be resolved in five minutes, a further appointment should be booked for another date.

We will use the Key Stage 3 building to hold all parents' meetings in classrooms. We will have two members of staff per classroom, each seeing one parent at a time, with other parents waiting outside in the corridors on chairs 2 metres apart.

- Rooms will be set up to guarantee social distancing – all doors and windows will be kept open for ventilation
- Hand sanitiser station will be provided at the entrance to each classroom
- Maps will be produced indicating locations of staff
- Prefects will be available to promote the one way system around the building and to guide parents to the correct locations
- Where classes are shared, only one teacher will be present
- **Face coverings must be worn at all times in the building (unless exempt)**

Please note that only one parent per student will be invited in for meetings and no children/siblings will be allowed to attend. Parents will not be seen by staff without an appointment.

We have also attached our updated Risk Assessment addendum to this letter.

We look forward to seeing you at Parents' Evening.

Yours sincerely

Mr R. Laird
Assistant Principal (KS4)



Beacon Academy Trust
Woodford Bridge Road,
Ilford, Essex
IG4 5LP
☎ 020 8551 4954
✉ admin@beaconacademytrust.co.uk



The Forest Academy
Harbourer Road, Hainault,
Ilford, Essex
IG6 3TN
☎ 020 8500 4266
✉ admin@theforestacademy.co.uk



Beacon Business Innovation Hub
Woodford Bridge Road,
Ilford, Essex
IG4 5LP
☎ 020 8418 4760
✉ admin@bbih.org



North East London Teaching Alliance
Woodford Bridge Road,
Ilford, Essex
IG4 5LP
☎ 020 8551 4954 ext: 429
✉ admin@nelta.co.uk



National Support School
designated by
 National College for
Teaching & Leadership

National Teaching School
designated by
 National College for
Teaching & Leadership



Leading education
and social research
Institute of Education
University of London
ICE Specialist Partner: Initial Teacher Education



Leading education
and social research
Institute of Education
University of London
ICE Specialist Partner: Research and development



**PARENTS' EVENING
STUDENT APPOINTMENT SHEET
YEAR 10**

Student form:

DATE: TUESDAY 13TH JULY 2021	TIME: 3.45 PM – 6.30 PM
---	---

1. Your son/daughter should take this form to their subject teachers to book a time for an appointment.
2. Each appointment is timed to last not more than five minutes. This will allow time to get to the next one on time.
3. Cross out the times when you are unable to attend before handing this sheet to your child.

Appointment	Subject	Teacher	Appointment	Subject	Teacher
15.45			17.10		
15.50			17.15		
15.55			17.20		
16.00			17.25		
16.05			17.30		
16.10			17.35		
16.15			17.40		
16.20			17.45		
16.25			17.50		
16.30			17.55		
16.35			18.00		
16.40			18.05		
16.45			18.10		
16.50			18.15		
16.55			18.20		
17.00			18.25		
17.05					